
Appendix 1

Illinois Disaster Management System

A. Purpose

To provide strategic and operational guidance for all agencies and organizations on the Illinois Disaster Management System (IDMS) used for disaster operations.

B. Scope

This appendix applies to all activities coordinated through or by the SEOC.

C. Assumptions

1. Local governments will require assistance from the state to provide personnel, equipment, material and services.
2. State agencies and departments will provide personnel, resources and materiel to designated locations.
3. Resources obtained through mutual aid agreements and compacts will adhere to IDMS and the National Incident Management System (NIMS).

D. Concept of Operations

1. General

- a. The State Emergency Operations Center (SEOC) provides strategic guidance and operational coordination for response and recovery operations.
- b. The SEOC may activate State Unified Area Command (SUAC) and/or State Area Commands (SAC) to maintain span of control.
- c. For immediate liaison and coordination during disasters, the SEOC will use IEMA Regional Staff, authorized staff from other state agencies and mobile support team personnel.
- d. For the purposes of efficiency and scalability the SEOC may establish additional command and control, or field elements, as field-deployed extensions of recognized state command organizations
- e. The state's incident management system as designed remains flexible and scalable to meet the needs of varying hazards and events.
- f. The SEOC will coordinate and manage all resources having missions approved by the SEOC manager.
- g. Upon SEOC activation, agencies having immediate response authority are responsible for coordinating with the SEOC Manager.
- h. In the case of an agency using immediate response authorities, all cost

and liabilities remain with said agency.

2. Levels of Activation

- a. SEOC operations are based on three (3) activation levels as depicted in Table 1, SEOC Activation Levels.
- b. Staffing of the SEOC is accomplished by assigned IEMA personnel and respective partner state agencies/organizations, mutual support organizations, and federal agencies/programs.
- c. SEOC administrative support is provided by IEMA personnel, upon activation.
- d. The SEOC may be augmented by Element Specific Support Functions (ESSF). ESSF are functional specific strategic planning elements responsible for analysis of situational information and intelligence; development of strategic action plans; and coordination of resource requirements for implementation of approved actions.

3. Policy

- a. SEOC Standard Operating Procedures (SOPs) will be maintained by the IEMA Bureau of Operations.
- b. Each agency will develop and maintain plans and SOPs that address support of SEOC operational missions and tasks.
- c. Individual state agencies will retain direct command and control of owner controlled and individual assets.
- d. The Governor can utilize emergency powers and assume control over all or any necessary parts of the emergency functions within the state until local government emergency response capabilities have been re-established.
- e. State field/incident operations conducted through the State Unified Area Command (SUAC) and/or State Area Command (SAC) will utilize the Incident Command System (ICS) in compliance with IDMS and NIMS.

E. Event Notification

- 1. When IEMA receives notification of an emergency or disaster, Emergency Response Telecommunicators (ERTs) in the IEMA Communications Center complete an incident report in accordance with appropriate SOPs.
 - a. During normal day-to-day operational hours the Chief of Operations, SEOC Manager, and/or IEMA Regional Coordinator will be notified.
 - b. After normal operational hours the IEMA Duty Officer is notified and briefed with information from the incident report and determines if

additional notifications are required.

2. Upon notification by IEMA Duty Officer or SEOC Manager, designated IEMA staff and/or SEOC Agency LNOs to assess initial impacts.
 - a. Information obtained via IEMA staff and/or state agency LNOs will be provided to the IEMA Duty Officer or SEOC Manager, as directed.
 - b. Based upon information received, the IEMA Director, or designee will determine the level of state activation and assistance required.
3. SEOC liaisons will be activated for duty in the SEOC via SIREN in accordance with SEOC Activation Levels SOP.

F. Short-Term Recovery Operations

1. Initial SEOC objectives are as follows:
 - a. Develop an initial impact and/or rapid needs assessment in conjunction with other state agencies and affected local government(s);
 - b. Notify SEOC liaisons and deployment of IEMA, staff and, as appropriate, state agency SEOC liaisons for state field/incident operations;
 - c. Establish and maintain communications with local EOCs, FEMA, and other elements as required;
 - d. Notify affected jurisdictions of the status of state field/incident operations;
 - e. Coordinate actions of all agencies to ensure efficient and effective support to impacted area(s);
 - f. Develop state response/recovery strategic priorities;
 - g. Identify emergency public information needs;
 - h. Determine the need for a Gubernatorial Disaster Declaration;
 - i. Identify special logistical/administrative support; and
 - j. Facilitate demobilization of state field/incident operations and SEOC staff for the orderly conclusion of field functions and/or transition of command to recovery functions.
2. SEOC liaisons are responsible for the following:
 - a. Coordinate with field staff at state facilities, agency executive staff, and on-scene and field/incident operations;
 - b. Assess requests for assistance and ensuring the implementation of

approved missions/tasks;

- c. Implement strategic and operational mission assignments in coordination with appropriate support agencies;
- d. Provide completed documentation to the SEOC; and
- e. Ensure resources are supplied and response is sufficient to achieve strategic priorities established by the SEOC.

G. Recovery Operations

- 1. Coordination and management of the SEOC will transition to the State Disaster Recovery Coordinator upon direction from the IEMA Director or designee.
- 2. The State Disaster Recovery Coordinator or designee will make decisions regarding the use of resources and staffing for recovery actions.
 - a. Recovery actions may include approved hazard mitigation processes/programs for community resilience.
 - b. Whole community principles will be incorporated into plans, procedures, and processes.
 - c. Coordination will include participation from public, private, non-governmental, volunteer and faith-based organizations.

H. Organization and Assignment of Responsibilities

- 1. Operations Support - Agency Responsibilities
 - a. Determine appropriate personnel to report to the SEOC or field location as directed by the SEOC.
 - b. Provide 24-hour representation to locations designated by the SEOC when needed.
 - c. Assign agency representative(s) with sufficient knowledge of the organizations' capabilities, resources, and authority to fulfill designated responsibilities.

I. Figures and Tables

- 1. Figures 1 thru 5, State Field/incident Operations
- 2. Figure 6, SEOC Activation Levels
- 3. Figure 7, Mobile Support Team (EMAT/IMT) Continuum

J. Authorities

- 1. 20ILCS 3305 (IEMA Act)

K. References

1. National Incident Management System (NIMS)
2. National Response Framework, as amended

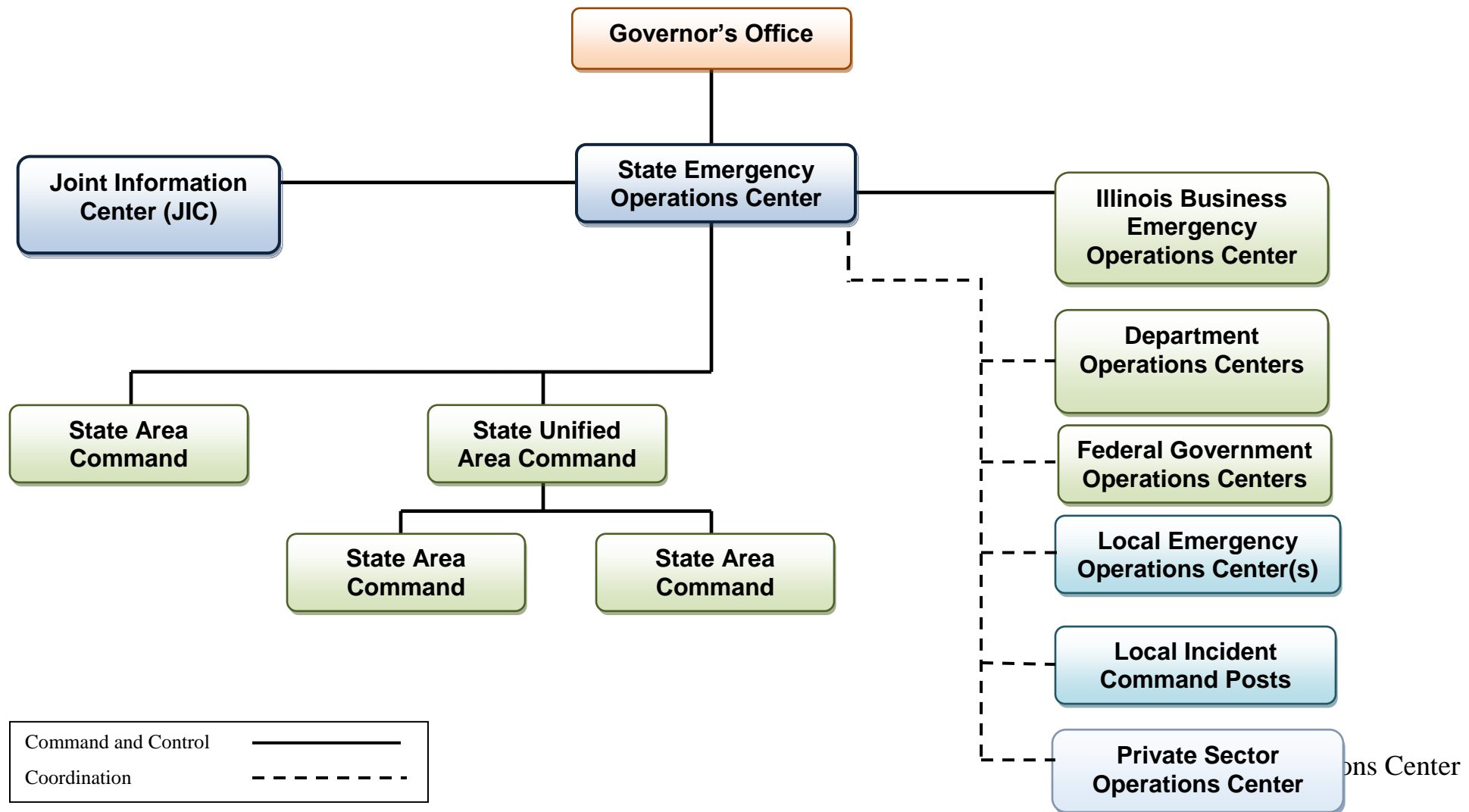


Figure 1 – Attachment 1 - IDMS

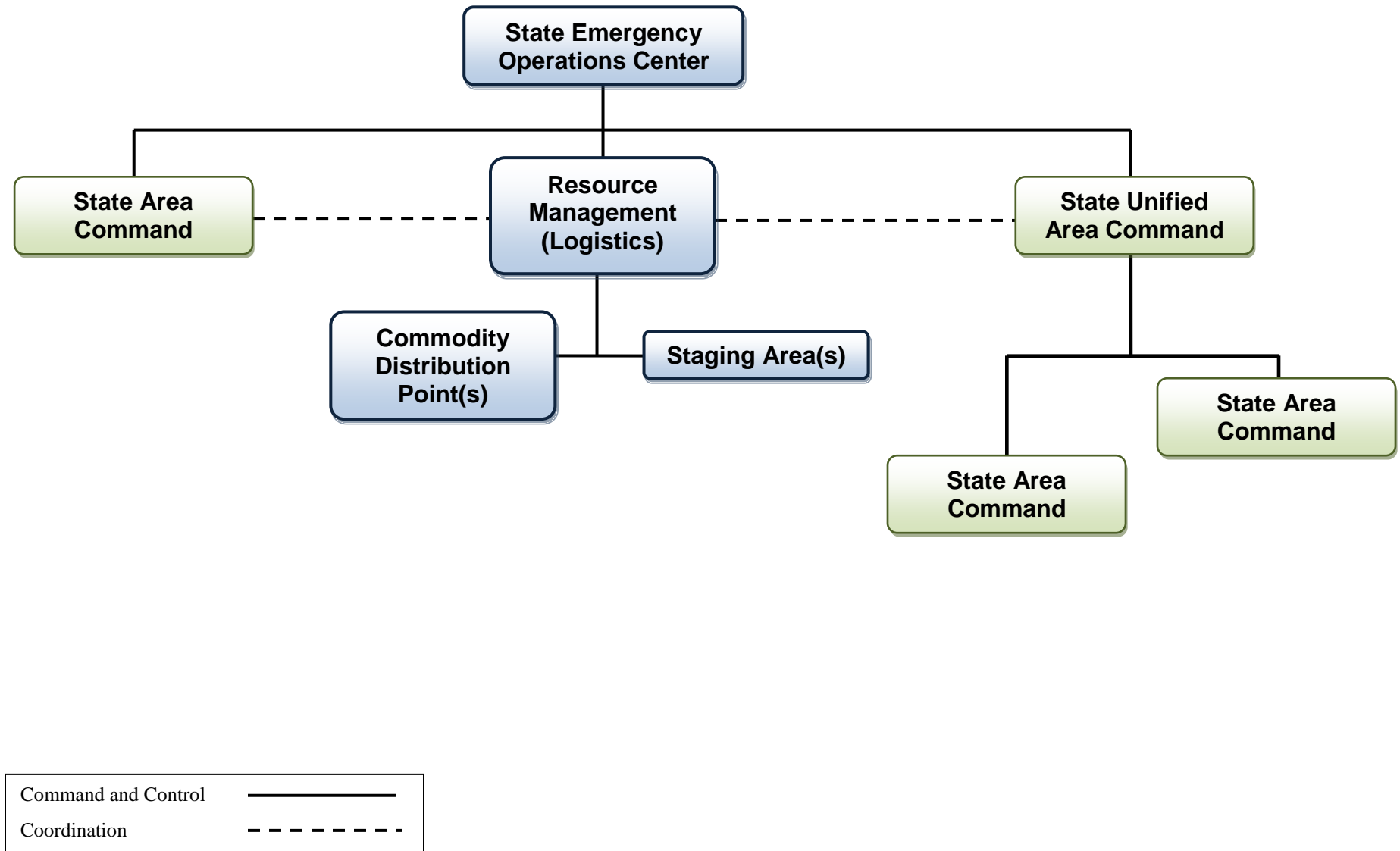


Figure 2 – Attachment 1 - IDMS

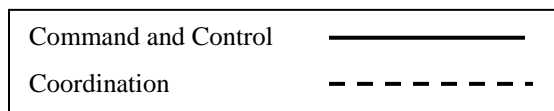
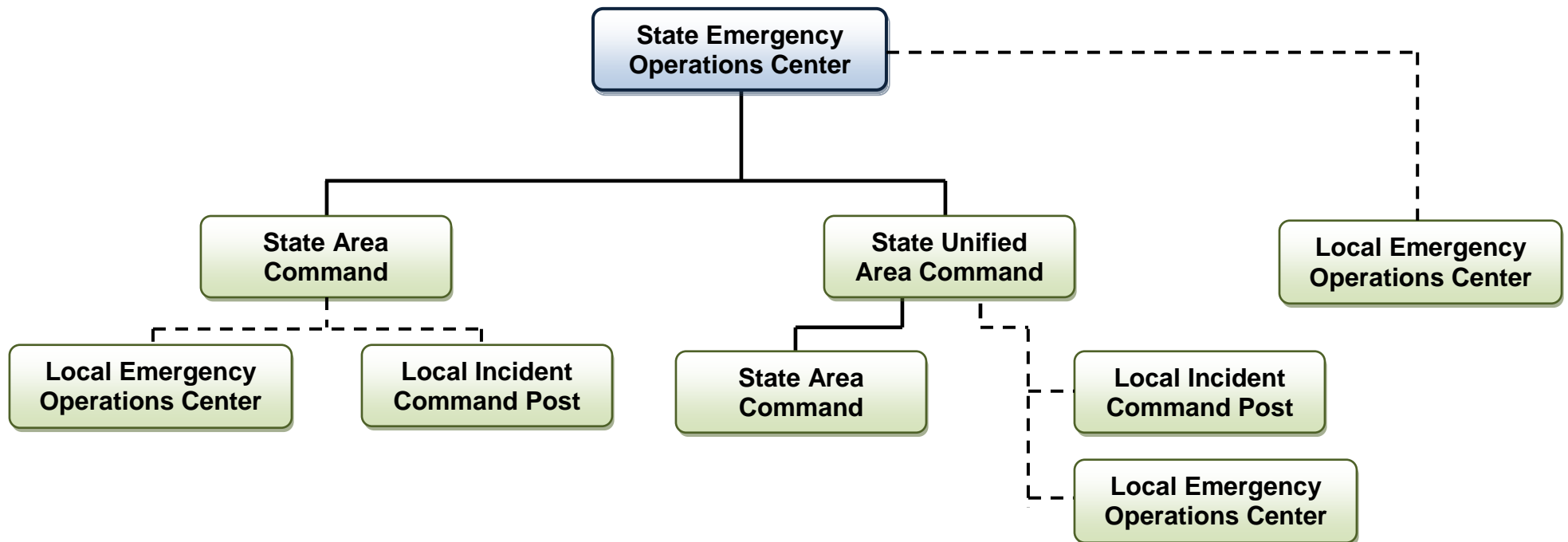
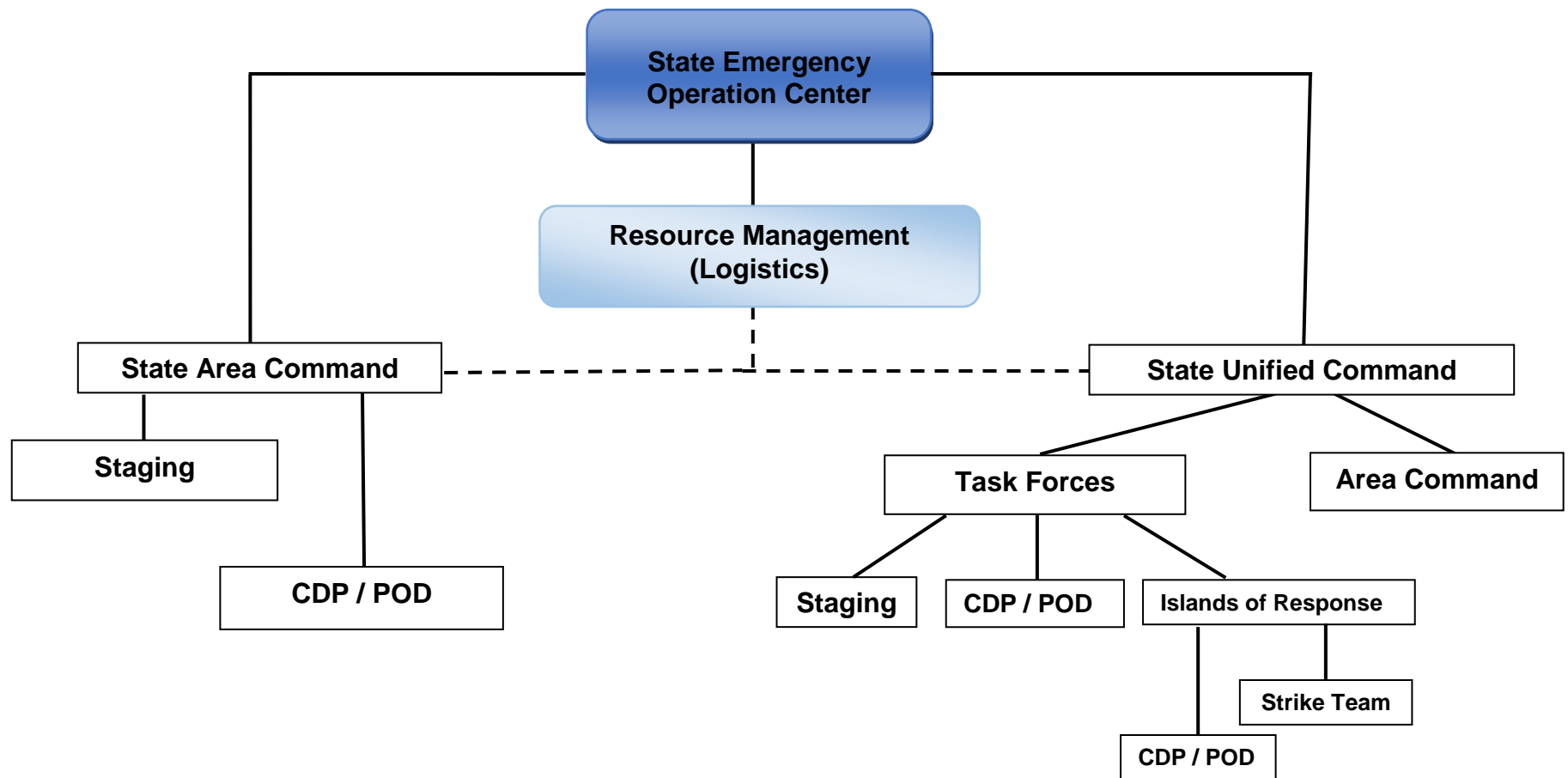


Figure 3 – Attachment 1 - IDMS



Command and Control

Coordination

Figure 4 – Attachment 1 - IDMS

Scalable and modular based on scope and magnitude of incident. Liaison to higher, subordinate, and lateral command elements is not considered unless activation of a specified command post or facility is recognized. Specific transitions are inclusive but recognize that the complexity of any event may allow for and require non-linear transitions.

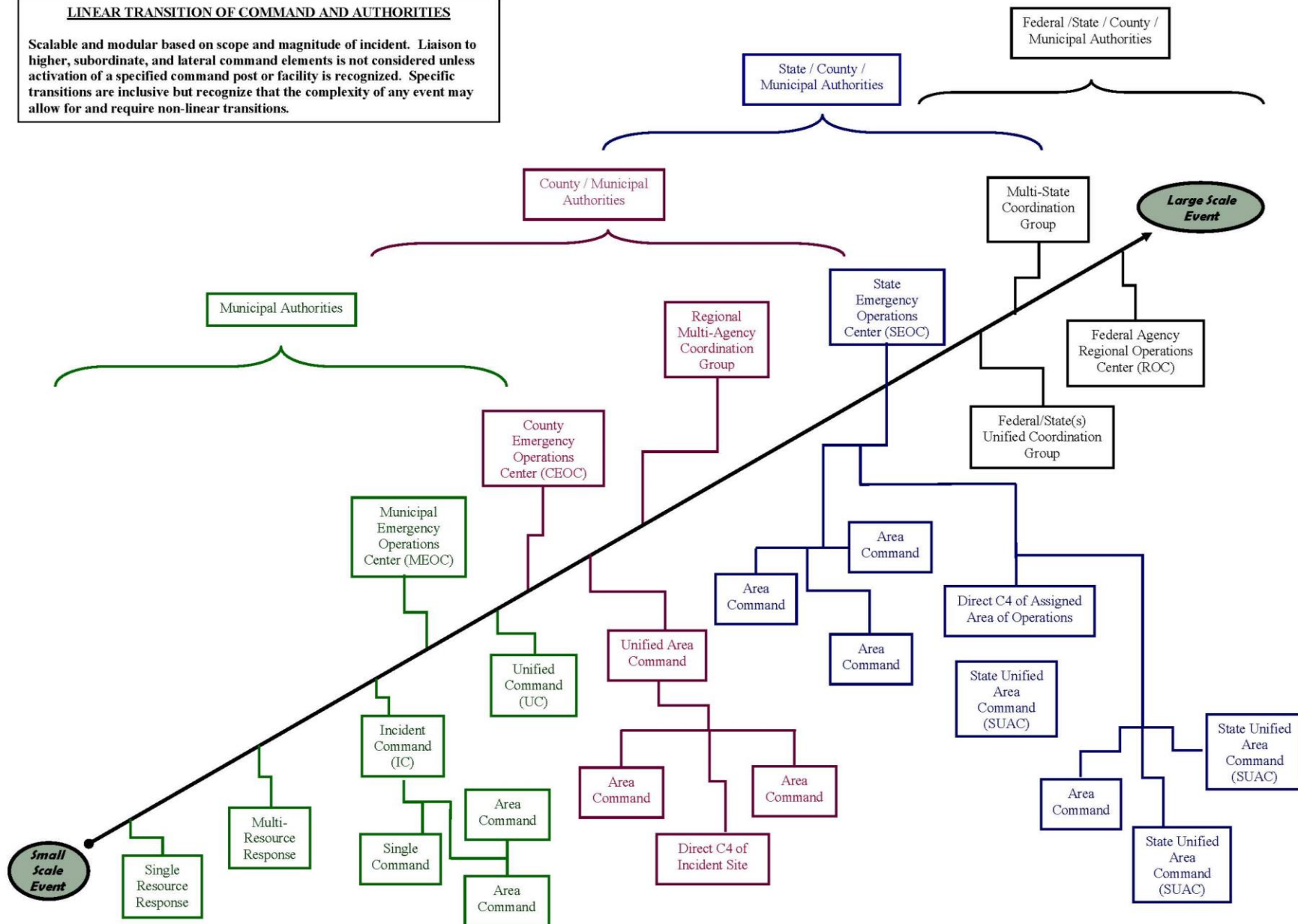


Figure 5 – Attachment 1 - IDMS

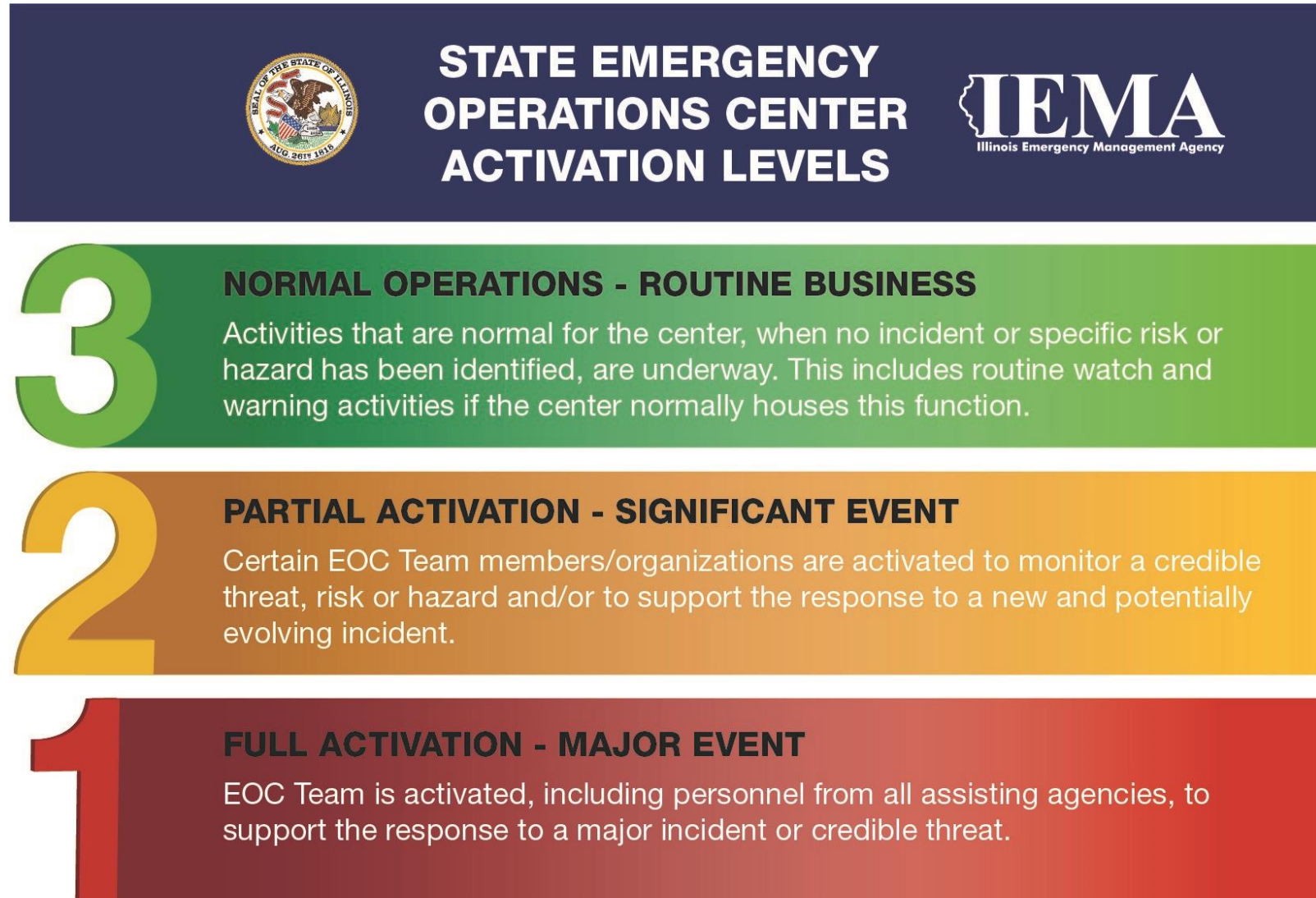


Figure 6 – Attachment 1 - IDMS

Chief Elected Official	State Emergency Operations Center	State Unified Area Command / State Area Command	County / Municipal Emergency Operations Center	Unified Command / Area Command	Incident Command
<div>Chief Elected Officials and Enabled designees</div> <div>Input provided by EMAT as appropriate to effect higher level missions and determines coordinated strategy for response and recovery.</div>	<div>Emergency Management Assistance Team (EMAT)</div> <div>EOC Management & Coordination</div>	<div>Emergency Management Assistance Team (EMAT)</div> <div>Command Staff Planning Resource Management RS&OI</div>	<div>Emergency Management Assistance Team (EMAT)</div> <div>EOC Management & Coordination</div>	<div>Incident Management Team (IMT)</div> <div>(UC)</div> <div>Command Staff General Staff</div>	<div>Incident Management Team (IMT)</div> <div>Incident Management & Coordination</div>
		<div>Incident Management Team (IMT)</div> <div>Planning Logistics Base Communications</div>		<div>Emergency Management Assistance Team (EMAT)</div> <div>(AC)</div> <div>Command Staff Planning Resource Management Communications</div>	
		<div>State activated resource continuum – roles/responsibilities</div>			
Policy & Decision-Making	Strategic Coordination & Management	Operational Coordination & Management	Strategic Coordination & Management	Operational / Tactical Coordination & Control	Tactical Command & Control

Figure 7 – Attachment 1 - IDMS

Chief Elected Official	State Emergency Operations Center	State Unified Area Command / Area Command	County / Municipal Emergency Operations Center	Unified Command / Area Command	Incident Command
<p>Chief Elected Officials and Enabled designees</p> <p>Input provided by EMAT as appropriate to effect higher level missions and determines coordinated strategy for response and recovery.</p>	<p>Emergency Management Assistance Team (EMAT)</p> <p><i>EOC Management & Coordination</i></p> <p>Assist in the maintenance of situational awareness and resource status information; establishing priorities between State Unified Area Command and/or State Area Command(s) in concert with a local EOC(s), UC(s) or IC(s) involved; acquiring and allocating resources; anticipating and identifying future resource requirements; coordinating and resolving policy issues arising from the incident(s); and providing strategic coordination as required.</p>	<p>Emergency Management Assistance Team (EMAT)</p> <p><i>Command Staff</i></p> <p>Assist in the development and implementation of an “operational” Action Plan detailing priorities, needs, and objectives consistent with strategic objectives identified and approved by the SEOC. Coordinate activities associated with the establishment and operation of Resource Support & Onward Integration (RS&OI) areas</p> <p>Area Command(s) may be colocated within the SEOC or local EOC based on the size, scope, and magnitude of a single or multiple incident profile.</p> <p>Incident Management Team (IMT)</p> <p><i>Planning Logistics Communications</i></p>	<p>Emergency Management Assistance Team (EMAT)</p> <p><i>EOC Management & Coordination</i></p> <p>Assist in the maintenance of situational awareness and resource status information; establishing priorities between incidents and/or State Unified Area Command and/or State Area Command(s) in concert with a local EOC(s), UC(s) or IC(s) involved; acquiring and allocating resources; anticipating and identifying future resource requirements; coordinating and resolving policy issues arising from the incident(s); and providing strategic coordination as required.</p>	<p>Incident Management Team (IMT)</p> <p><i>Command Staff</i></p> <p>Assist in the management of operational and tactical command, control, coordination, and communications at a designated incident site or area of operations; establishing priorities, needs, and objectives for response and recovery; maintenance of situational awareness; coordinating priorities between the SEOC, State Unified Area Command and/or State Area Command(s) in concert with a local EOC(s).</p> <p>Emergency Management Assistance Team (EMAT)</p> <p><i>Planning Logistics Communications.</i></p>	<p>Incident Management Team (IMT)</p> <p><i>Incident Management & Coordination</i></p> <p>Assist in the management of tactical command, control, coordination, and communications at a designated incident site or area of operations; establishing priorities, needs, and objectives for response and recovery; maintenance of situational awareness; coordinating priorities between the SEOC, State Unified Area Command and/or State Area Command(s) in concert with a local EOC(s).</p>

Figure 7 – Attachment 1 - IDMS

Chief Elected Official	State Emergency Operations Center	State Unified Area Command / Area Command	County / Municipal Emergency Operations Center	Unified Command / Area Command	Incident Command
<p>Chief Elected Officials and Enabled designees</p> <p>Input provided by EMAT as appropriate to effect higher level missions and determines coordinated strategy for response and recovery.</p>	<p>Emergency Management Assistance Team (EMAT)</p> <p>EOC Management & Coordination</p>	<p>Emergency Management Assistance Team (EMAT)</p> <p>Command Staff</p> <p>Incident Management Team (IMT)</p> <p>Planning Logistics Communications</p> <p>Assist in the development and coordination of “operational” action plans; establishing and coordinating communications; maintenance and/or coordination of Logistics Base functions and assigned staging areas, and management and coordination of resource requests.</p>	<p>Emergency Management Assistance Team (EMAT)</p> <p>EOC Management & Coordination</p>	<p>Incident Management Team (IMT)</p> <p>Command Staff</p> <p>Emergency Management Assistance Team (EMAT)</p> <p>Planning Logistics Communications.</p> <p>Assist in the development and coordination of incident action plans; establishing and coordinating communications; maintenance and/or coordination of logistics functions, and management and coordination of resource requests.</p>	<p>Incident Management Team (IMT)</p> <p>Incident Management & Coordination</p>

Figure 7 – Attachment 1 - IDMS